



MARRIAGE & WEDDING CEREMONY APPLICATION

Thank you for choosing to have your wedding at Coram Deo Bible Church. We appreciate the opportunity to serve you as you seek to honor God through your wedding and marriage.

Upon completion, please return this application to Christina Zahniser at Coram Deo Bible Church, 3800 East 53rd Street, Davenport, IA 52807 or to ChristinaZ@cdbible.org. Provided everything is complete, you can expect to be contacted within 2 weeks to schedule a Pre-Marriage meeting with a Coram Deo Pastor or Director. If you have any questions, please contact Christina Zahniser at (563) 359-5333.

Please note: If you are requesting to use Coram Deo facilities for your Wedding Ceremony and/or Reception, a completed application with the \$200 cleaning deposit must be returned to Coram Deo and *approved* before the date can be reserved. Checks should be made payable to "Coram Deo Bible Church". In addition, we will make every effort to provide you with one of your officiating pastor preferences.

OVERVIEW OF NEXT STEPS:

- Read through our Wedding Policies & Procedures document
- Complete and return Marriage & Wedding Ceremony Application
(If using our Facility, \$200 Cleaning Deposit must be turned in with application)
- Meet with a Coram Deo Pastor/Director for a Pre-Marriage Meeting
- Complete Coram Deo Premarital Course

<p>OFFICE USE ONLY:</p> <p>_____</p> <p>(Date Received)</p> <p>_____</p> <p>(Date Completed)</p> <p>_____</p> <p>(Date Completed)</p>
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Bride & Groom's Names: _____

Anticipated Ceremony Date: _____

1st preference: _____ 2nd preference: _____

Address After Wedding: _____

CORAM DEO WEDDING FEES

FOR WEDDING CEREMONIES HELD AT CORAM DEO BIBLE CHURCH

\$200	Facility Fee	<i>waived for Coram Deo Bible Church members</i>
\$200	Cleaning Deposit	<i>required</i> <i>- Will be returned to you after the wedding if the building is clean and restored to original setup</i>
\$100	Production Technician	<i>required</i>
\$150	Wedding Coordinator	<i>required if the couple does not have their own day-of coordinator</i> <i>- \$250 if reception is held at Coram Deo Bible Church</i>

OTHER FEES

\$200	Wedding Officiant	<i>required for a Coram Deo Bible Church Pastor/Director, regardless of ceremony location*</i>
\$100	Worship Leader	<i>optional, if using Coram Deo Bible Church Worship staff</i>

**The couple is responsible for paying an outside/guest officiant.*

TOTAL COSTS

Coram Deo Bible Church members: \$100 - \$650, plus \$200 refundable cleaning deposit
Regular attenders or non-attenders: \$300 - \$850, plus \$200 refundable cleaning deposit

The cleaning deposit is due at time of application. The remaining balance is due no less than two (2) weeks prior to the wedding ceremony.

OFFICIATING PASTOR

Pastor Rob's teaching schedule does not allow for many weddings. However, there are several others on our staff who would be available to officiate your wedding. After your application is approved, you will be contacted within 2 weeks by a Coram Deo Staff member to set-up a "Pre-Marriage Meeting" with a Pastor/Director. If you choose a pastor who does not attend Coram Deo to officiate your ceremony, please read through the Coram Deo Policies & Procedures for guest pastor requirements and requested documents. Guest pastors will need to be approved by Coram Deo before the date can be reserved for your rehearsal and wedding ceremony.

The Pastors/Directors we have available (listed alphabetically) are as follows:

- Adkins, Grady – Executive Pastor
- Aho, Eric – Junior High Director
- Glenn, Garth – Associate Pastor
- Isley, Robbie – High School Director
- Phillips, Danny – Outreach Pastor
- Rogers, Cody – Worship Pastor
- Sternik, Dean – Men's and Care Pastor
- Taylor, Jason – Biblical Soul Care Pastor
- Willey, Rob – Senior Pastor
- Zuiderveen, Mark – Creative Arts Pastor

Requested Officiating Pastor/Director:

1st preference: _____ 2nd preference: _____

WEDDING DETAILS

**Due to our weekend services, all Saturday weddings & receptions must be over, cleaned up, and everyone out of the building by 10:00pm, and the facility is not available for use before 1:00pm on Sundays.*

Coram Deo rooms available for wedding ceremonies include:

- Worship Center (seating capacity: 1208)
- Great Room (seating capacity: theatre style 350; tables 144) – *unavailable beginning June 15, 2020*
- Power House Room (seating capacity: theatre style 200; tables 96) – *unavailable beginning June 15, 2020*
- Gym (seating capacity: theatre style 340; tables 256)
- Upper Classroom (seating capacity: theatre style 330; tables 96)
- Lower Classroom (seating capacity: theatre style 300; tables 88)

Which of the following events would you like to have at Coram Deo?

Wedding Rehearsal Yes No
Wedding Ceremony Yes No
Wedding Reception Yes No

If you are not using the Coram Deo facilities, where do you plan to have your rehearsal/ceremony/reception?

Location/Facility: _____

Does the facility have a wedding coordinator? Yes No
If yes, name of coordinator: _____ Phone: _____

Wedding Ceremony & Reception:

Room requested at Coram Deo for the rehearsal/wedding ceremony: _____

Room requested at Coram Deo for the reception: _____

Requested time to arrive on wedding day: _____

**Please talk to Christina Zahniser if you are planning to decorate on a day other than the ceremony date to ensure availability.*

Ceremony Start Time: _____

Estimated time out of building (including clean-up): _____

Estimated number of people at the ceremony: _____

Wedding Rehearsal:

What date would you like to reserve for your wedding rehearsal? _____

Wedding Rehearsal Start Time: _____ Wedding Rehearsal End Time: _____

Estimated number of people at the rehearsal: _____

COMPLETED APPLICATIONS

Before returning your application, please be sure you have completed and included these items:

- Read through Coram Deo Wedding Policies & Procedures document
- Complete Marriage & Wedding Ceremony Application
- Include \$200 cleaning deposit with application (if requesting Coram Deo facilities for your wedding ceremony)
Please make checks payable to: Coram Deo Bible Church
- If requesting a guest pastor (pastoral staff outside of Coram Deo) to officiate your wedding, include requested documents with completed application (see Policies & Procedures document)

Return completed application and cleaning deposit to:

Coram Deo Bible Church
3800 East 53rd Street
Davenport, IA 52807
Attn: Christina Zahniser – Weddings

You can also drop off completed applications at the Information Desk during weekend services or at the Coram Deo offices (Mon-Fri / 8am-5pm).

Provided everything is complete, you can expect to be contacted within 2 weeks by a Coram Deo staff member to schedule a Pre-Marriage Meeting with a Coram Deo Pastor or Director. If you have any questions, please contact Christina Zahniser at (563) 359-5333 or ChristinaZ@cdbible.org.

OFFICE USE ONLY:

\$200 cleaning deposit received by _____

Cash or check # _____

Date _____